



RESEARCH PROPOSAL APPLICATION GUIDE (Based on CHED format as of June 2016)

I. Research Title:

(This is the distinctive name given to the research proposal, which describes the scope of work in specific, clear and concise terms.)

II. Name of Proponent/Institution: *(The research proponent may be a Faculty/researcher or an institution.)*

Name and Designation of the Faculty/Researcher: _____

Name of Institution: _____

Name of the Head of the Institution: _____

III. Address; *(This refers to the mailing/forwarding address where communication to both proponent/institution can be facilitated.)*

a. Proponent: _____

b. Institution: _____

IV. Background of the Study: *(This refers to the overview of the project discussing the factors that lead to the conceptualization of the problem.)*

V. Review/Survey of Related Literature: *(This refers to the body of literature related to the study being proposed or a discussion on how the research proposal is related to the current researchers in the field.)*

VI. Conceptual/Theoretical Framework of the Study: *(This includes a discussion of the different theories and models that provide the conceptual underpinning of the study of the legitimate bases for defining its parameters.)*

VII. Statement of the Problem: *(This refers to the problems both general and specific which the research proponent hopes to solve or offer solution.)*

VIII. Assumptions: *(This refers to a proposition of some occurrences or considerations that may be considered in delimiting the area of the study)*

IX. Significance of the Study: *(This refers to the contribution of the study to a.) national goals/plan; b) national policies; c) emerging realities; d) regional (Local Goals/plans); e) community goals/plans.)*

X. Definition of Terms: *(This refers to the contextual and operational meanings of the variables in the study.)*

XI. Scope and Limitation: *(This refers to the scope or inclusive frame of reference as well as limits of the study.)*

XII. Methodology: *(This refers to the detailed technical/scientific activities, which include: the research design, sampling plan, instrumentation, statistical tools and treatment of data.)*

XIII. Working Bibliography: *(This refers to the list of sources of the survey of literature in the study.)*



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*transforming ideas
into realities...*

- XIV. Work Plan; (This includes a brief description in chronological order of each activity to be undertaken in the conduct of the study. The starting date and planned completion date are indicated in year and month and they be presented via ganttchart of others for clarity.)
- XV. Budgetary Outlay: (This includes a detailed/itemized breakdown of total project costs and the source/s of funds.)
- XVI. Manpower requirement: (This specifies the number of staff needed to rationalize the proposed budget and to conduct the study.)
- XVII. Expected Outputs and Derivations: (This refers to the products of the investigation which would contribute and increase the stock of knowledge.)
- XVIII. Credentials of Key Personnel/Staff Involved: (These documents are required to establish credibility and expertise of staff involved in the study.)

Submitted by:

(Printed Name and Signature of Proponent)

Date: _____

Endorsed by:

Received by:

